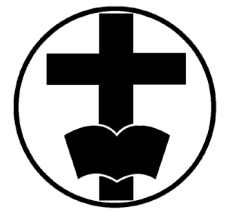


# Regina Christian School

## Before & After School Program Information



### Who is the Program for?

RCS offers before and after school care for students in Kindergarten to grade 6.

### What happens at Before and After School Program?

The Before & After School Program is a relaxed, safe environment where your child can play and will be supervised by our caring staff. After-school time may include activities such as crafts, reading, movies, outdoor activities, games, etc. An after school snack

is provided. Students are free to work on homework at this time, however, tutoring support is not offered.

### How do I drop off and pick up my child(ren)?

You can access the B&A School Program room through the elevator entrance, just east of the main doors. Use the buzzer to have the door opened for you. Take the elevator down to level 1 and then take a slight left towards the stairwell, where you will find the Before and After School Program room. If the buzzer does not work, or if you need to contact the staff after 3:45, call 306-775-0919 and press 6 to call directly to the room.

### What time does the BEFORE school program run?

Before school care begins at 7:30 am and continues until 8:15 am, at a cost of \$10 per child per day.

### What time does the AFTER school program run?

After school care begins at dismissal and finishes at 5:30pm, at a cost of \$18 per child per day. **Families will incur a late fee of \$20.00 if children are picked up after 5:30 and an additional \$25 for each subsequent 15 minutes.**

### How will my child's teacher know whether my child should be going to the After-School program?

If your child will be attending the After-School program, please complete this form and return it to the school office (can be sent via e-mail to [office@myrcs.org](mailto:office@myrcs.org)) **AND** also e-mail your child's teacher to inform them that your child will be attending the after-school program (include the start date as well).

### Can I bring my child(ren) on a drop-in basis?

Yes, if you decide you need to use the program you can indicate it in your child's agenda. Please include contact information if it will be your child's first time. You will be sent an invoice at the end of the month for any fees incurred.

If you would like to register your child(ren) for this program, complete the attached registration and return it to the school (can be sent via e-mail to [office@myrcs.org](mailto:office@myrcs.org) or dropped off at the reception office). Accounts will be billed on a monthly basis.



*Before & After School Program Drop-off and Pick-up Entrance*



*Before & After School Program Buzzer (outside entrance doors)*

# Before & After School Registration Form

School Year: \_\_\_\_\_

## FAMILY INFORMATION

Mother's Name: \_\_\_\_\_

Cell No.: \_\_\_\_\_ Work No.: \_\_\_\_\_ Home No.: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Cell No.: \_\_\_\_\_ Work No.: \_\_\_\_\_ Home No.: \_\_\_\_\_

Who can pick up your child(ren)? \_\_\_\_\_

In the event that neither parent can be reached, provide an emergency contact name and phone number:

Contact Name: \_\_\_\_\_ Contact No. \_\_\_\_\_

## CHILD INFORMATION

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Allergies/Health Conditions: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Allergies/Health Conditions: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Allergies/Health Conditions: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Allergies/Health Conditions: \_\_\_\_\_

## **PROGRAM COSTS** *(Please circle the option that applies below; you will be billed accordingly.)*

### **Monthly Program** (cost per child)

Before	After	Both
\$100/month/child	\$180/month/child	\$250/month/child

### **Drop-In Program** (cost per child)

Before	After	Both
\$10/day/child	\$18/day/child	\$28/day/child

Parent Printed Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **OFFICE USE ONLY - DISTRIBUTION LIST:**

- ☐ **Before & After Coordinator (Copy)**
- ☐ **Finance Office (Original)**
- ☐ **Post-Dated Cheques Rec'd**
- ☐ **PAD Rec'd**